

Annual Report for St. Michael's Family Centre September 2015– August 2016

Core aim and ethos of St Michael's Family Centre:

We aim to offer a safe and secure environment for all children, in which they will be offered a wide range of opportunities to learn through play. Enthusiastic staff will give the children opportunities to be creative, imaginative and to develop physical skills. We have a wide range of activities and equipment to suit all ages and interests.

The children will be empowered to extend and develop their skills and confidence in a caring supportive framework.

'Playing and learning together'

Major achievements and developments:

The Childcare provision at Church Lane has been reviewed and extended to provide more places for 2, 3 and 4 years olds and was inspected by OfSTED in Jan 15 and awarded outstanding. During the year 2015 - 2016 after-school provision was introduced and a number of children are now using this service. Further it is planned from September 2016 to offer baby places and an area specific to the needs of the younger age group.

Saddlebow Road was also inspected by OfSTED early in 2016 and awarded outstanding which means that all of the early education and other provision provided by the family centre is judged to be outstanding which is testament to the dedication of the staff's efforts to provide the best possible start for the children within the centre.

Major achievements in childcare:

- All staff have participated in INSET training – to include Speech & Language and a session with Elizabeth Jarmin.
- All staff have updated relevant mandatory qualifications – including risk assessment, first aid, moving and handling, and safeguarding with sessions on the newly introduced signs of safety approach.
- We continued to successfully implement the Early Years Foundation Stage in keeping with best practice as identified in the OfSTED reports.
- Children have had the opportunity to visit various locations both locally and in the wider environment for example Church Farm and Sandringham woods.
- Embed a unified approach and ethos across the two sites to promote the core ethos of the Charity as St Michael's Family Centre.

Staff report and update:

Date of report October 16

Childcare Staff team St Michael's family centre confirmed as from September 2015:

Registered Person
Administrator:

Jeanette Nowrung and setting SENCO/SLP
Lynn Glencross (part time - term time only)

Saddlebow Road

Early Years Professionals: (Saddlebow Road)

Paula Reed (full time) setting ENCO/DSL
Jackie Smith (full time) DSL

Jane Kirchen (full time),
Amy Elton (full time),
Rachel Berycz (term time only),
Sam Tann (full time),
Hanna Richardson (full time)
Bethany Colliver (part time)
Leanne Brassett (part time)

Senior Play-worker
Playworkers

Jill Watson (part time)
Naddy Nowrung (part time)
Nathan Hudson (part time)

Church Lane

Early Years Professional: (Church Lane)

Louise Harris (term time only) SENCO/SLP

Amy Ellwood (term time only)
Hanna Yate (part time SEN support)
Tatiana Howard (term time only)
Holly Melton (term time only)

Support Staff

Nick Varley and Jon Wells

Owing to the development of services the following staff were appointed during the academic year: Hannah Palmer, Nicole Adler, Kimberly James, Claire, Jo Rodgers and Phoebe Hammond at either Saddlebow Road or Church Lane site

Partnership working:

Nar and St Clements Children's Centre:

The family Centre has continued to work in partnership with the Nar and St Clements Children's Centre to deliver services as agreed within the service level agreement and as such provided funded and non-funded places for children within the reach area of the Children's Centre. Further the family centre has worked with the Children's Centre to continue to extend the skills

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of the children in the prime areas of the EYFS with a view to supporting those most in need to develop skills and knowledge. Working in partnership with the Children's Centre also allows access to extended support services including a speech and language worker to support early intervention and identification of SALT issues.

Local health team:

The childcare staff also have regular dialog with the local health team to plan and implement learning activities for those most in need as well as plan reviews for the children (2 year checks).

The following staff from the NAR and St Clements SureStart Children's Centre staff team have regular contact and support the work of the Family Centre.

<i>Centre leader:</i>	Jeanette Nowrung
<i>Administrator:</i>	Rachel Colclough (term time only) Tina Martyn
<i>Deputy Children's Centre Leader:</i>	Paul Farmer Rachel Blow
<i>Senior Family Support Worker:</i>	Charlotte Wells
<i>Family support team:</i>	Tracey Rudd Amy Underdown
Play-workers	Jo Ayres Claire Symons
Active Kids / Thrive coordinator	Ian Prentice
Active Kids support worker	Nathan Hudson
<i>Health and well-being Project Worker:</i>	Dawn Whitehead (term time only)

Financial report:

The accounts have been finalised for the year and independently audited, copy attached to this report.

We have continued to claim funds for 2, 3 and 4 year olds. This means that the term after child is 3 years old they are entitled to 15hours for funded sessions which we claim from Norfolk County Council Education department. A number of children are funded via the Norfolk County Council 2 year funded scheme

Staff wages reviewed and increased in line with recommendations for minimum wage and the living wage.

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Committee confirmed as:

Committee: Jeanette Nowrung Lesley Hartley Sasha Courtney-Jenner
 Kathryn LeServe Emma Kandjou

Kathryn LeServe (Safeguarding lead)

Louise Harris and Paula Reed (staff members)